



Hatton House

A Guide for
Boarders

2016-17





Welcome

We hope that your time in Hatton House, will be enjoyable and memorable. Hatton House is a happy place and boarders have lots of fun. This short guide should help you to settle in quickly and make the most of your time here. If you have any questions at all, however big or small, please ask any member of staff.

Essentially Hatton House is a large family and family values are at the heart of our ethos. At the close of the school day, boarders change into their casual clothes before eating supper. Our mealtimes last at least 40 minutes and an emphasis is put on enjoying conversation, food and a chance to relax. Rewards and discipline very much mirror the modern family and can be given out collectively (as a dorm) or individually. Older children are given responsibilities and experienced boarders are always on hand to help newcomers in their dorm.

During your stay in the House there is ample opportunity to socialise with friends, engage in sporting activities, practice your musical instrument, consolidate your school work in a supervised prep and enjoy the homely atmosphere.

We look forward to welcoming you to Hatton House.

Best Wishes,

***Mr and Mrs Goode and the Hatton House Team, Miss Hartley,
Mr Coombe, Miss Potter, Miss Stoelinga and Mr Mahon***

An Introduction

Hatton House occupies the top two floors of the main building at the heart of the school. In the main buildings live the Headmaster and his family, the Houseparents, the Residential Matron, House Tutor and the Graduate Teaching Assistants. The routines, rotas, discipline and activities are overseen and organised by the Houseparents, who are answerable to the Headmaster. The boarders are housed in 12 rooms, six for boys and six for girls.



We want all boarders to take on responsibility, mature as individuals and learn self-discipline within the clear boundaries set down for them. We want them to enjoy the boarding experience, to learn to be self-reliant yet work within a community.

We hope also that all boarders will be positive in everything they do. For this to be achieved there must be a partnership between parent and school. Parents have access to the houseparents at all reasonable times. The houseparents and matron offer an open door policy and are always available to see any boarders. We operate a completely flexible approach to boarding. Parents may choose to board their children from 1 night a week to 7. We try to be as accommodating as possible to individual family needs but do appreciate as much notice as possible to any changes in the normal established routine for any individual child. Any day pupil is welcome to flexi board for any period of time if space permits.

The routines are set up to make the house as user friendly as possible. Bed times are staggered according to age and there are always staff on duty help the children get ready for bed and ensure they are relaxed and happy. The older pupils are given greater responsibility and have chances to demonstrate their leadership skills, for example reading a bedtime story to the younger boarders. Hatton house is a happy place with a very tangible family feel and ethos. The boarders have outstanding grounds to call their 'garden' and enjoy an exceptional range of weekend activities.

What you need to bring as a weekly / full boarder

PLEASE CLEARLY LABEL ALL ITEMS WITH YOUR NAME

School uniform - Please see additional list. Please visit Monkton Outfitters for the Uniform list at: www.monktonoutfitters.com	Cuddly toy Pyjamas x 3 Dressing gown Small toys	1x Single duvet 2x Duvet covers (Named on the outside) *Sheets and mattress protectors provided
Causal clothes 6 sets (2/3 for weekly boarders) 10 x socks and pants 3x Hangers	2 Towels with loops	Trainers x2 Slippers Wellies Walking shoes/boots
Washbag with all essentials (Matron sells additional items if needed)	Hat & gloves Light Waterproof	Any medication including over the counter medicines to be handed into the School Nurses or Matron
1x Overnight bag 1x Trunk or Large Suitcase Optional -1 x tuck box (approx. 19"x14"x12") 1x Small Rucksack	Electronics (to be stored in the Office)	Shoe polishing kit Reading books

When you leave the House

If you have come to the end of your stay and you are leaving at the expected time please leave your area tidy and take all your possessions with you. If you leave the school at any other time you **MUST** sign out with a member of staff. It is very important that we know where you are all the time. You are not allowed to leave the school grounds without permission.

What happens on the weekday mornings and evenings?

7:10am Wake up, get washed and dressed
7:30am Breakfast

Sunday morning we have a later wake up with breakfast our PJ's with delicious pastries and hot chocolate and marshmallows!

Evening routine in Hatton House

6:10 – 6:45pm Dinner

7:00 – 7:30pm

Year 3-6 Activity Year 7-8 Prep

7.30 - 8.00pm

Year 3 – 6 Shower, call home, into bed

Year 7 – 8 Activity

Activities vary from swimming, tipi bonfire and marshmallows, crafts, dodgeball to street dance and indoor archery.



Bed times

It is very important that you get enough sleep as living in Hatton House is very busy. You need to be reading quietly on your bed 15 minutes before your lights go out. Some nights a member of staff may come and read a story or pray together with the people in your room, some nights you can quietly be reading your own book.

Year	Quiet time / Story time	Lights out
Year 3-5	19:45	20:00
Year 6	20:00	20:15
Year 7	20:30	20:45
Year 8	20:45	21:00

What happens on the weekends?

School continues as normal on Saturday morning and most weekends some boarders will be involved in school matches. Saturday afternoon gives the boarders a chance to enjoy time to play with friends outside or in the school pool, and art and craft activities.

On Saturday evenings you will get a chance to 'chill out' and enjoy a film with popcorn or tuck. On Sunday we make the most of all the activities on offer around the Bath area. Trips in the past have taken us mountain biking in Wales, Blenheim Palace in Oxfordshire, seeing the sights in London or Boarders' Camp in Dorset to name a few. We attend local churches some Sunday mornings and join in with the normal service or groups that are on offer. Every Sunday evening the School Chaplain joins us for the Hatton House Hub where he gives a short talk and there is an opportunity to discuss and ask questions about the Christian faith.



Our own Tipi. In the summer months on a Saturday night a dormitory can camp out!

How can I phone home or be contacted?

During the evening there is plenty of time to contact family or friends. Most children bring their own mobile to call home and some have an iPad to Skype home. In special cases we may allow you to use the house phone. We also have a House iPad for Facetime and Skype*, this is a good way to keep in contact but priority will be given to full time boarders. There is also a computer you can use to email from. All boarders who have a mobile phone or iPad keep them in a locked cupboard in the office in a named drawer. Please make sure your mobile phone has your name on it. We have a strict policy on mobile phone and iPad use which ensures they are only used to contact home and are not allowed to take them to their dormitories or used without permission.

*Hatton House has its own Skype account (please ask a member of house staff for more information).



Hatton House ready for an action packed day.

Short films of the day are sent to families on Sunday night to share the Hatton House adventures.





Sunday activities 2015- 2016 included:

- Mountain biking
- Indoor surfing
- A day to Blenheim Palace near Oxford
- Ice skating and the Bath Christmas market
- Christmas party with inflatables
- Laser shooting in the woods
- Trampoline park
- Family Fun Run – Mini Marathon in Bath
- St Fagan's National History Outdoor Museum in Wales
- Canal walk
- New Forest Water Park
- Bath to Sydney Cycle Challenge Fundraiser
- Exploring Bath
- Christmas Crafts
- Family Forces Day

Don't worry

If this is your first time boarding, don't worry. Someone in your room will be asked to look after you. He or she will know the routine and will help you be in the right place at the right time. Any member of staff will help you if you're not sure what to do.

Who to contact if you have a concern

Bullying, friendship problems, loneliness, homesickness, personal worries.

Any of the house staff will listen to your concerns. Please don't hesitate to talk about any issue with them. Mr and Mrs Goode and Miss Hartley are always available for a confidential chat.

If you wish to make a complaint

Complaints can be made verbally or in writing. If you wish to write down your complaint, please give it to Mr or Mrs Goode in an envelope and address it to whoever you want to deal with the complaint. All serious complaints will be written down and recorded by the Houseparents.

The best people placed to deal with your complaints are Mr & Mrs Goode or Mr Coombe. If you wish to take the matter further then ask to have your complaint put forward to the Headmaster. The Headmaster will use the appropriate channels to take the issue further. If you have a children's rights issue you can call the Children's Rights Helpline on 0800 528 0731.

Useful Contacts

Houseparents

Mr Jonny and Mrs Miranda Goode
hattonhouse@monktonprep.org.uk
01225 831207 (W) / 01225 831214 (H)

Matron: Miss Laura Hartley

Nurses – Mrs Susan Graham and Mrs Julia Handel
For medical or housekeeping enquiries please
contact: matrons@monktonprep.org.uk
01225 831225

Resident staff

Miss Rebecca Potter (Graduate Teaching Assistant)
Miss Marije Stoelinga (Graduate Teaching Assistant)

Medical, Matrons & Nurses

Miss Hartley, Mrs Handel, Mrs Graham

Your Tutors: Mr Goode, Mr Coombe & Miss Potter

Headmaster: Mr Tim Johns

Deputy Pastoral Headmaster: Mr Robert Lloyd Williams

Child Protection Officer: Mrs Sue Stafford

Voice Box: Write down any concern and it will be dealt with within the week.

Independent Listening Ear: Mrs Sharon Blair

01225 835835 (W) 01225 840831 (H)

If you wish to contact someone outside school with a concern Mrs Sharon Blair is there to listen and offer support and advice.