



BANK SCHOOL NURSE (CASUAL)

JOB DESCRIPTION

The School Nurse (Casual) at Monkton Combe School will provide Emergency School Nurse cover at the Medical Centres at Monkton Prep and Monkton Senior Schools during periods of absence of the permanent RGN's and will work with the other members of the team to:

- ◆ Provide medical care to pupils and staff.
- ◆ Provide emergency school nurse cover and cover for professional training.
- ◆ Facilitate the pupils who have chronic conditions in achieving their maximum potential in the School environment.
- ◆ Carry out duties delegated by the School's Medical Officer and permanent RGNs, including keeping accurate attendance and treatment records, administering routine and travel immunisations, ordering and dispensing drugs.
- ◆ Arrange and oversee the transportation of pupils to local medical appointments (dentists, clinics etc).
- ◆ Assist the School's Medical Officer during his/her attendance at the School.
- ◆ Liaise with and advise the Head Master/Principal, Deputy Heads, Houseparents, Chaplain and other staff about medical and pastoral matters, as appropriate, whilst maintaining pupil confidentiality, whenever possible.
- ◆ Liaise with parents, as appropriate.
- ◆ Work closely with the other members of the Medical Centre team to cover the full week's activities. Some flexibility in hours will be needed in case of sickness.
- ◆ Take responsibility for continuing personal education and development in areas relevant to the job.

QUALIFICATIONS

The successful applicant:

- ◆ Must be an RGN.
- ◆ Will need to have the professional competence and experience required to fulfil the duties outlined.
- ◆ Will need to be a good team worker; be able to shoulder responsibility and make wise decisions, be enthusiastic in the wide variety of roles and needs that the Medical Centre undertakes to meet.
- ◆ Will need to have good listening skills, patience and an understanding of the emotional needs of children and young people and know when appropriate to refer for counselling.
- ◆ Must be able to work well with others and keep open channels of communication with other team members, parents, pupils and staff.
- ◆ Will need to be confident, and able to work independently, not requiring close oversight or frequent

guidance.

- ◆ Will need to be warm hearted and sympathetic to deal with youngsters in distress, and yet be firm and discerning. A genuine liking for and rapport with children and young people is essential.
- ◆ Will need to be in full sympathy with the Christian ethos of the School and be able to take the Christian perspective into account in counselling situations, while being sensitive to those with different or uncertain beliefs.
- ◆ Will need to be willing where possible to take part in the general life of the School.