



# Key Information 2016-2017

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# **Governors, Patrons and Leadership Team**

## **Patrons and Ambassadors**

Prof R J Berry MADSc FIBiol FRSE

G Coates

The Baroness Cox of Queensbury SRN BSc (Soc) BSc (Econ) FRCN PhD

L E Ellis MA AFIMA

The Lord Hastings of Scarisbrick CBE

Canon Dr Ann Holt OBE

The Rt Rev T Dudley-Smith OBE MA MLitt

P W Lee CBE MA DL

The Rt Rev J F Perry MPhil LTh

Lady Stanley BSc MSW

## **Chair of Governors**

Prof H Langton MSc BA (Hons) RNT RCNT RSCN RGN

## **Governors**

Mr C J Alexander MA (Oxon)

Rev S Barnes BA QTS (Hons) MA Cert BA

Mrs R Coates BA (Hons)

Mr J R Myers BEng (Hons)

Mrs J Perry BPharm (Hons) MRPharmS DipClinPharm

Mr R J Pringle BSc (Hons)

Mrs M K Townsend BSc (Hons) AdvDipTheol (Oxon)

M R A Womersley MA (Cantab)

Mr S B M Young BA FCA ACA

## **Leadership Team**

Mr C Wheeler BA, Durham, PGCE, Bristol - Principal

Mr M Davis BEd (Hons) – Prep School Headmaster

Mrs C Winchcombe BEd (Hons), MA (Ed) - Head of Pre-Prep

Mr T Davies BA, ACA, DChA - Bursar

Mr T Reid – Director of External Relations

Correspondence to the Chair of Governors should be sent to:

Prof H Langton, Chair of Governors, Monkton Combe School, Church Lane, Monkton Combe, Bath  
BA2 7HG

## Strategy and future development

Matters concerning strategy and future development are kept under constant review by the Board of Governors, the Principal and Head of Monkton Prep School, the Bursar and Director of External Relations to ensure that the School remains forward looking and dynamic, without losing sight of the value of its foundation and heritage.

Launched in 1995, the Monkton Campaign was designed to assist the School to finance a variety of capital developments and to increase funding for bursaries and scholarships. To date, the Campaign – now referred to as the Monkton Foundation – has raised over £8m in gifts and pledges thanks to the generosity of former pupils, parents, trusts and foundations, and friends of the School.

Major projects completed since the launch of the Campaign, include:

At the Senior School, the re-surfacing of the 'All Weather' Hockey Pitch (September 2005), the refurbishment and modernisation of the Library (September 2006), a new state-of-the-art Maths and Science Centre (September 2008), the refurbishment and extension of Reynella and Tabora to increase and improve boarding accommodation for pupils and house parents, a new Music Centre (February 2012), an upgrade of the Monkton boathouse and associated rowing facilities (April 2012) a new boat house at Saltford for our senior and more experienced rowers, as a joint venture with Avon County Rowing Club and Bristol University (August 2014), and the extension and substantial remodelling of Art and DT facilities (August 2015).

At the Prep School, a new Library (February 2004), a new All Weather Hockey Pitch (September 2009), a new, improved access road to both the Prep and Pre-Prep (Summer/Michaelmas 2014) and new netball courts and cricket nets (2015) to be followed by a new purpose built building for our younger pupils (2016).

## Enquiries, registration and entry procedure

The Registrar at the Senior School or Admissions Secretaries at the Prep or Pre-Prep Schools will be happy to answer all your initial enquiries and to make arrangements for you to visit. Responsibility for all aspects of the registration and entry procedure lies with the Principal's/Head's Office at each School.

For the Senior School, please telephone 01225 721133 (email: [admissions@monkton.org.uk](mailto:admissions@monkton.org.uk))

For the Prep School, please telephone 01225 831202 (email: [admin@monktonprep.org.uk](mailto:admin@monktonprep.org.uk))

For the Pre-Prep School, please telephone 01225 833158 (email: [admin@monktonpreprep.org.uk](mailto:admin@monktonpreprep.org.uk))

### Visits and Open Day

Parents are welcome to visit privately at a time convenient to them by arrangement, though we do recommend that if possible the visit be during term-time when the School is in operation. The visit will include a tour of the School and a meeting with the Principal or Head. Arrangements can also be made for you to meet one of the House Parents as well as specialist teachers. Should you wish, you will be most welcome to make subsequent visits or to attend one or more of our Open Days. On these occasions, you will be joined by a number of other parents interested in a Monkton education for their children. The programme for each morning is designed to give you as broad an insight as possible into life at Monkton.

### Open Days 2016-2017

Senior, Prep and Pre-Prep: Saturday 26 September 2016, Saturday 4 March 2017, Saturday 6 May 2017.

### Registration

There is a registration form available online at [www.monktoncombeschool.com](http://www.monktoncombeschool.com). If you wish to register your child for a place at Monkton, you should complete this form and return it to the Registrar/Admissions Secretary accompanied by the registration fee of £100 for each pupil entered, either by cheque made payable to Monkton Combe School or by bank transfer to: National Westminster Bank Plc, Old Bank Branch, Bath; Account Name: Monkton Combe School; Account Number: 57158320; Sort Code: 56-00-34. You will not be required to pay another registration fee for your child if they move up from Pre-Prep to Prep or from Prep to Senior, although it will be required if you withdraw your child at any stage of education and then subsequently register at a later stage.

When a child is registered, a place is reserved for him or her at the appropriate (age) entry level, subject to the child satisfying the School's entrance requirements (in the year of entry) for that entry year.

### Confirmation of entry

Once the entrance requirements have been met and before a pupil is due to enter Monkton, parents are required to confirm their intention, pay a deposit (see page 9) and complete a Parent Contract.

# Entry requirements

## Pre-Prep

For those entering the Pre-Prep at age 2 years through to 7 years, admission is by visit, informal interview and a reference from a current school, if appropriate.

## Prep:

For those entering the Prep at Year 3 (age 7 years) through to Year 9 (age 13 years), admission is by a reference from the candidate's current school, assessments in literacy, numeracy and, if appropriate, reasoning. For those entering into Year 7, admission is via ISEB online. Pre-Test to be taken in January of Year 6.

## Senior:

For pupils entering the Senior School from a preparatory school, the usual means is via the Common Pre-Test taken in the Lent Term of Year 7. Arrangements for sitting the examination are normally made by the Head of the candidate's prep school. A school reference and report will also be sought. Results of the Pre-Test will be conveyed to the candidate's parents and to their school by Monkton Senior School. Offers will be conditional upon the candidate completing the Common Entrance courses at his/her school from whom a reference will be sought.

For those entering the Senior School into Year 10, admission is by CAT 4 online tests, a written English paper together with a reference from the candidate's current school and an interview.

For entry into Year 12, candidates will usually sit a CAT 4 online test and attend an interview, where possible. A school reference will be sought and any place offered is subject to pupils obtaining a minimum of at least five GCSE grades A\*-C, together with an average score of at least 6.0 in all of the GCSE subjects taken. At GCSE, an A\* grade scores 8 points, an A - 7 points, a B - 6 points, a C - 5 points, a D - 4 points and so on. A pupil whose score is just below 6.0, but who is admitted into Year 12, will, in the first instance, be offered a one-year course to AS level. Progression to A2 will depend upon satisfactory performance throughout the year and in the AS examinations in June.

Please note that to study certain AS subjects, a minimum grade at GCSE in that subject may be a prerequisite. Pupils are normally expected to attain at least 2 D grades at AS level for entry into Year 13, and at least D grades in subjects they wish to pursue to A2. Please see Entering the Sixth Form booklet for further details.

Overseas candidates: Special arrangements can be made for candidates to take tests and, where possible, to be interviewed in their home country. More information for overseas candidates appears on page 14.

## **Disabled pupils and pupils with other special needs**

We do not discriminate in any way regarding entry and the School does not treat disabled pupils or prospective pupils less favourably for any reason related to their disabilities than it treats those to whom that disability does not apply. We welcome pupils with physical disabilities provided that our site can accommodate them. However, the Senior School in particular is situated on a steep hill and whilst every effort has been made to make it as accessible for wheelchair users, there are some areas where this is not feasible due to the topography. The School will always consider reasonable adjustments to admission arrangements to ensure that disabled pupils are not placed at a substantial disadvantage. We welcome pupils with special educational needs, providing that our Learning Support Department can offer them the support that they require. However, we advise parents of children with special educational needs or physical disabilities to discuss their child's requirements with the Principal/Head before he or she sits the entrance exam so that we can ensure that we can make adequate provision for him/her. Parents should provide a copy of an Educational Psychologist's report or a medical report to support any request, for example, for extra time or other special arrangements.

## **Complaints**

We hope that you and your child do not have any complaints; but copies of the School's complaints procedure can be sent to you on request.

## **Equal treatment**

Our aim is to encourage applications from candidates with as diverse a range of backgrounds as possible. This enriches our community and is vital in preparing our pupils for today's world. Monkton is committed to equal treatment for all, regardless of a candidate's race, ethnicity, religion, sexual orientation or social background.

## **The School's contractual terms and conditions**

Copies of our Parent Contract setting out our terms and conditions will be made available to parents as part of the admissions process.

## Fees, bursaries and information on admissions

### Pre-Prep (2 to 7 year olds)

Fees	Nursery	Kindergarten	Reception	Years 1 & 2
	Minimum 2 sessions per week	Minimum 3 sessions per week	Whole day	Whole day
Morning £ per session	30.58	33.20		
Afternoon £ per session	24.43	25.63		
All day £ per session (bring packed lunch)	54.63	55.40		
Full time £ per term		2,983 10 sessions a week	3,104	3,194

Aftercare Fees	Nursery	Kindergarten/Reception/ Years 1 & 2
Pre-booked Aftercare £ per hour	N/A	6.56
Non Pre-booked Aftercare £ per hour	N/A	8.00
Emergency Care £ per half hour	N/A	8.00
Breakfast Club From 7.45	N/A	4.10 Including breakfast

A minimum charge of one hour is made for aftercare (except for emergency care)

Hours	Nursery	Kindergarten
Morning	8.30 – 12.15	8.40 – 12.30
Afternoon	12.30 – 15.30	12.30 – 15.30
All day	8.30 – 15.30	8.40 – 15.30
Aftercare	15.30 – 17.00 <i>Must be pre-booked for the term</i>	15.30 – 17.00

### Prep (7-13 year olds)

Fees - £ per term	Year 3	Year 4	Years 5 & 6	Years 7 & 8
<b>Standard day fee</b> <i>*plus £100 for Saturday school (optional)</i>	3,750	3,750*	3,860	N/A
<b>Extended day fee</b> Includes breakfast, activity, supper & 3 nights boarding per term <i>(subject to availability)</i>	4,725	4,835	4,835	5,460
<b>Boarding fee</b>	7,300	7,575	7,575	7,870

### Options for Years 3 to 6 day pupils

In addition to the standard day fee above, parents of pupils in Years 3 to 6 may choose to add further options as follows (all of which are included in the extended day fee):

Options for Years 3 to 6	£ cost for one session for one whole term	Emergency £ cost per single session
	These options must be pre-booked for the whole term. They may not be purchased on an ad hoc, week by week basis.	
<b>Breakfast and early supervision</b> 7.30-8.15 Monday to Saturday	50	10
<b>Activities/Prep supervision</b> 16.35-18.00 Mon, Tues, Thurs, Fri	75	15
<b>Supper and late supervision</b> 18.00-19.00 Mon, Tues, Thurs, Fri	50	10

Boarding Options	Years 3 to 6 £ per term	Years 7 to 8 £ per term
<b>Weekly - 5 Nights</b>	6,976	7,150
<b>Home and Away - 4 Nights</b>	6,655	6,815

Flexi Boarding - <i>subject to availability</i>	Years 3 to 8
<b>£ Per night</b>	49.00
<i>If 5 nights in a term are booked, a £30 credit will be made to your bill</i>	
<i>If 10 nights in a term are booked, a £50 credit will be made to your bill</i>	

### Senior (13-19 year olds)

Fees - £ per term	Years 9 to 11	Years 12 and 13
<b>Day fee</b> Includes breakfast, activity, supper & 10 nights boarding per year ( <i>subject to availability</i> )	6,345	6,665
<b>Boarding fee</b>	10,355	10,630

Boarding Options	£ per term
<b>Weekly - 5 Nights</b>	9,402
<b>Home and Away - 4 Nights</b>	8,930

<b>Flexi Boarding – <i>subject to availability</i></b>	£49.00 per night
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### Fees for Tuition Outside the Curriculum

Individual Music Lessons ( <i>Charged in Advance</i> )	Prep	Senior
10 lessons of 30 minutes	N/A	£215
10 lessons of 40 minutes(Prep)/ 45 minutes (Senior)	£255	£285

ENGLISH AS A SECOND LANGUAGE												
Lessons per week	1	2	3	4	5	6	7	8	9	10	11	12
£ per term	270	445	580	700	765	885	950	990	1,075	1,175	1,285	1,375

### Special Lessons for Learning Support

Per session	Pre-Prep 30 min	Prep 40 min	Senior 40 min
One to one tuition	£22.55	£35.00	£35.00
Shared session	£11.65	£23.00	£23.00
'In Class' Support (with a Classroom Assistant) – per hour	£11.65	£16.20	N/A

### EXTRA CHARGES

Please note that our fees are inclusive of costs that apply to all pupils, including text books (unless lost or not returned in time), all meals and transport to School fixtures. In common with many other independent schools, the fees do not include external examination charges. In the case of boarding pupils, the fee also includes laundry (except dry cleaning) and weekend activities and trips.

We endeavour to keep extra charges to a minimum, but will charge extra costs that are specific to individuals or groups of pupils and which are non-compulsory, for example:

- certain materials required for practical subjects or hobbies (e.g. Art and DT)
- school publications
- hire of musical instruments and cost of music accessories/sheet music
- theatre and other curriculum related trips
- special activities in one week at the end of Summer Term (mainly Years 9 and 11)
- rowing club subscription/regatta costs
- CCF camp and lost kit
- Pearce Centre membership and activities (Years 12 and 13 only)
- transport and escort charges for dental/medical appointments
- summer activity trips

## Deposit

A deposit is payable before entry to confirm acceptance of the offer of a place. The deposit will be offset against the final term's account.

	EU – Day Pupils	EU - Boarders	Non EU
Pre-Prep	£150	N/A	A full term's fees will be charged as deposit, with 50% released against first term's fees
Prep	£400	£500	
Senior	£750	£1,000	

When transferring from Pre-Prep to Prep and Prep to Senior, only the balance between the deposit actually paid and the deposit due at the next part of the School is payable, although the full amount is forfeited if your child does not take up a place at the next part of the School.

## Payment Terms

School fees are payable in advance and must be paid with the extras of the previous term, no later than the first day of each term. Interest is payable on outstanding amounts at a rate of 2% per month or part thereof after the first day of a term.

Fees may be paid by Direct Debit from a UK bank account. Direct Debits may be set up to pay the full amount at the start of term or in three monthly Direct Debit instalments of 50% on day one of term and 25% for each of the following two months. **A £10 fee is levied for every direct debit returned to the School unpaid, and interest is charged on late payments, as above.**

## Fee Reviews

Fees are usually reviewed annually with changes taking place for the Michaelmas term. Parents are notified of fee increases before the start of the summer term.

## Cash Advances

**The School cannot normally advance cash to pupils or purchase personal items on their behalf. Parents are requested to ensure that pupils have sufficient cash for their needs including travelling and for interviews etc.**

**Payment Schemes:** Under the terms of the Financial Services Act, the School is unable to offer financial advice to parents. The Independent Schools Council provides a list of organisations specialising in school fees planning. Further information can be obtained by telephoning 020 7766 7070 or visiting [www.isc.co.uk](http://www.isc.co.uk). Some organisations offer only one type of fee payment scheme, which may not suit parents' needs. Parents are, therefore advised to shop around but to ensure that any company or advisor considered is registered with an appropriate regulatory body. The payment of a lump sum to the School as advance payment for future fees may be advantageous to certain parents depending on their particular financial/taxation circumstances. Please contact the Bursar if you wish to consider paying fees in advance.

**Insurance:** The School will automatically charge the premiums for pupils' personal accident insurance (against death or permanent disability), fee protection insurance and dental accident and emergency insurance for all pupils unless parents advise otherwise in writing. If parents choose not

to take out fee protection insurance, the School is unable to provide assistance in the form of any fee reduction in the event of an otherwise insurable event occurring. Private health cover can be arranged by the School but only at the specific request of parents. The School does not accept that it is acting as the agent of the parent(s) in arranging any insurance cover for the pupil.

Parents are advised that the School does not arrange insurance cover for pupils' personal belongings. The parent(s) should always satisfy themselves and ensure that they have obtained sufficient or appropriate insurance cover for both the pupil and their belongings. The School is not liable for damage to or loss/theft of the pupils' personal effects. Parents are strongly advised to arrange their own cover for the pupils' personal effects.

## **Scholarships, bursaries and fee remissions**

A range of Scholarship awards are offered, details of which are on page 25 (Prep) and page 31 (Senior) of this document.

There are a limited number of small endowment funds which provide bursaries to enable pupils who meet certain specified criteria to come to Monkton who would otherwise be unable to do so on financial grounds. A limited number of bursaries are also offered each year, out of School funds, with the level of assistance offered being means-tested and dependent on completion and assessment of a full confidential statement of financial circumstances. There is no fixed limit to the level of assistance provided in any single case (i.e. 100% bursaries are possible), although financially there is a total limit to the amount of assistance that can be offered to pupils in any one year due to the availability of School funds, so 100% bursaries are rare. Higher priority is given to children of clergy or missionaries, or where special circumstances give rise to a particularly deserving case, but awards are made on a first-come, first-served basis, funds permitting; thus, late applicants, however deserving, may find that their application is rejected or they are awarded a lesser amount than other applicants.

For children of a parent who is a member of the Armed Forces, new starters into Year 7 or below who stay through to 6<sup>th</sup> form, will get 20% military discount; if they join from Year 9, they will receive 15% discount, and from Year 12, a 10% discount. The discount is dependent on pupils signing up right through to the end of 6<sup>th</sup> form and is only offered to new entrants to the School, and only to boarders or extended day fee pupils. For standard day pupils, no discount is offered. Please note that if the child leaves, we reserve the right to claim back this discount. Please note that where a scholarship or other discount is awarded, the School reserves the right to subsume the scholarship/discount into the Forces discount.

Sibling discounts are applicable where a family has two or more children between the ages of 3 and 19 years in full-time education in the School at any one time and where also the family is not in receipt of a bursary or other fee remission assistance. Such discounts will apply, however, if a family member holds an Academic, Art, Drama, Music, Sport or other Award based on merit. Discounts

available will be 5% for the second child in the School at any one time, 10% for the third and 15% for the fourth (or more) child(ren) in the School at any one time.

### **Notice of withdrawal**

At least one clear term's notice in writing must be given (not later than the first day of the term preceding the term to which the notice relates) to the Principal/Head before a pupil is removed (other than at the normal leaving date) and in default a term's fees must be paid.

If your child has been awarded a scholarship/bursary, your liability will be for the amount of fees due after taking account of that award. An award may be withdrawn in accordance with (or by reference to) the terms upon which such award is made and/or if, in the opinion of the Head/Principal, your child's attendance, progress or behaviour no longer merits the continuation of the award, but any such withdrawal of an award will not operate so as to increase the fees due in respect of a term which has already commenced. Where it appears likely to the Head/Principal that, for academic reasons, an award may be withdrawn from your child, you shall be notified in advance. If within fourteen (14) days following the withdrawal of a scholarship or bursary your child is withdrawn from the School, no fees in lieu of notice will be payable.

A term's notice is also required for the discontinuation of music lessons or other chargeable extra-curricular activity. If such notice is not given, the term's charges for that activity will remain payable by you. The School's affairs are organised on a termly basis and it is not possible for you to reduce the amount of fees or supplemental charges due or to obtain a refund of fees or supplemental charges by withdrawing your child or by your child ceasing to participate in an activity part-way through a term.

A half term's notice in writing must be given to advise change to a pupil's status from boarding to day, or from full boarding to one of the available boarding options. If such notice is not given fees in lieu will be due on the first day of the term which would have been the final term of provision had a half term's notice been given.

### **Medical arrangements**

In the event of medical treatment being required by the pupil, every effort will be made to obtain the Houseparent, if advised by the School Medical Officer that immediate treatment is necessary, will act in loco parentis and give the necessary consent.

Throughout a pupil's time at the School, the School Medical Officer shall have the right to give the pupil's parents or guardian, or the Principal/Head or Houseparent, any confidential information about the pupil, if he considers that it is in the pupil's own interest or necessary for the protection of other members of the School Community that he should do so.

# Overseas students at Monkton

Students from overseas have been an important feature of Monkton for many years. At present 15% of Senior School students have a first language other than English.

## Entrance requirements

Along with many other top independent schools in the UK, Monkton Combe School is participating in a new entrance test called UKiset – the UK Independent Schools' Entry Test.

UKiset is an adaptive online test taken in English, which has been designed to support admission into the UK independent education system. UKiset tests a child's underlying academic abilities through four principal reasoning areas – Non-verbal reasoning, spatial ability, verbal reasoning, and quantitative ability – together with a creative writing piece. There is an additional English Placement Test for candidates whose first language is not English. In total, the test takes approximately two and a half hours.

If you wish your child to be considered for a place at Monkton Combe School, please register for UKiset on the UKiset website: [www.ukiset.com](http://www.ukiset.com). Please list Monkton Combe School on the form and provide as much information as possible – this will be sent to us as part of your child's UKiset Profile Package and used in conjunction with their UKiset results to assess their application to Monkton.

Once you have registered please complete the Student Profile Form. When you have completed the forms a member of the UKiset Team will contact you with details of your closest Test Centre and the next available test date. After your child has taken the test and we have received their UKiset Profile Package we will make a decision as to whether or not we wish to take their application further. If we are happy to pursue the application we will at that point require our registration fee to be paid and seek the relevant school references, reports and any additional information relevant to your child's application.

For further information please visit [www.ukiset.com](http://www.ukiset.com). If your child has *already* taken UKiset and you would like their results to be sent to Monkton Combe School please complete the School Selection Form on the UKiset website.

## Visa arrangements

Monkton Combe School is a licenced sponsor, enabling us to issue visa letters to pupils under the Tier 4 visa category which applies to non-EEA students wishing to come to the UK to study. When the offer of a place at Monkton has been accepted and the deposit paid, the School will provide the student with a visa letter. A charge of £21 for CAS will be made together with any courier charges incurred. Without the visa letter, non-EEA students will not be able to apply for a Tier 4 visa to enter and study in Britain. Such visa applications should be made, by the student, direct to the visa section of the student's local British Council. In cases where students have applied through nominated agents, visa assistance can often be provided by them.

## **Guardians**

The School requires that all students from overseas have a guardian resident in the UK and that they notify the School of the name and address of the guardian before they arrive. Guardians receive a letter outlining the School's expectations of the guardian's role. The School can provide details of guardianship agencies.

## **Travel**

Parents/Guardians of all boarders will be requested to submit their child's travel details by two weeks before a period of leave using an online Travel Arrangements Form. Parents/Guardians can request travel by taxi to London or Bristol airports by completing and submitting the online Taxi Booking Form by two weeks before the period of leave. It must be made clear on this form if you have purchased Unaccompanied Minor Assistance for your child with your child's plane ticket. There will be no booking fee for using this online method of booking travel. Any cancellations with less than 24 hours' notice will be charged the full amount. All travel costs will be added to your end of term bill.

Any travel booking requests for a period of leave that go through Reception must be made two weeks before the period of leave. For all bookings, it must be made clear if your child is an unaccompanied minor. Any end of term or other leave period travel booked through Reception will be subject to a booking fee of £5 and an extra £5 fee for any subsequent changes or cancellation. All travel costs will be added to your end of term bill.

## **First-time arrival at Monkton**

When overseas students first arrive at Monkton, they have an induction programme designed to settle them into the School. This programme will normally take place in the first week of the Michaelmas term. Once term begins we continue to help overseas students familiarise themselves with the school routine and integrate with their fellow pupils.

## **English language support**

The School has a Language Support Centre that acts as a focus for English as a Second Language teaching. The Centre consists of classrooms for teaching small groups. Teaching is carried out by well-qualified staff using a variety of methods and materials. Attention is given to developing language skills in order to raise the students' overall ability in English and to equip them for ESL exams, GCSEs, AS/A Level and Degree Level work.

Overseas students are tested on their arrival to assess their level of need for language support. The number of hours of English lessons ranges from three for those studying at A Level, up to seven hours for younger students needing a more intensive course. The fees for English Language support are set out on page 10 of this booklet.

Overseas students are usually entered for specialist English as a Second Language Exams. In Year 11 they take the International General Certificate of Secondary Education (IGCSE) in ESL and the International English Language Testing Syndicate (IELTS) exam in the Sixth Form.

## **International Student Society**

The International Student Society brings together students from both Britain and overseas who have a broad international perspective. The Society organises events to increase the students' understanding for British culture as well as to reflect and celebrate the cultures of other countries.

## **A flexible approach to boarding**

Monkton is a boarding/day school with an inclusive Christian ethos. Boarding at Monkton is a modern boarding model that seeks to replicate the family atmosphere of a home. The boarding house is a home-from-home, where relationships are familiar in nature, the environment relaxed and stable. This underlies the changes to a more homely geography of boarding houses, the recruitment of Houseparents as the leadership of these communities and the encouragement of strong and close bonds between pupils of different ages within their boarding houses.

In this environment, we believe that young people prosper and develop in confidence and in character, they become more considerate and better at relating to a wider diversity of people. Furthermore, young people develop independence within carefully set parameters so that they become more able to be self-regulated young people when they go on to university, where most students are 'boarders'.

To help young people 'settle in' to boarding, a more flexible set of boarding packages are offered at the Prep School and for the first year of boarding at the Senior School (Weekly and Home and Away). After the initial year, parents may opt for their children to stay overnight, on an occasional basis, subject to capacity constraints. Day pupils at Senior School are entitled to spend 10 nights at Monkton without extra charge (subject to the availability of beds) each academic year. The extended day fee at the Prep School includes 3 nights boarding a term (in addition to breakfast, activity and supper each day).

# Pre-Prep (ages 2-7)

## Teaching staff

### Head of Pre-Prep

Mrs Catherine WINCHCOMBE BEd Hons, MA

### Nursery

Mrs Elaine HODGES NNEB (Head of Nursery and Key Person)

Miss Jessica MEREDITH BA, NVQ 3 (Key Person)

Mrs Tanya WATT MA, PGCE (Key Person)

Mrs Sandra DAWES (Key Person)

Mrs Rachel Shrubbs NNEB (Key Person)

Mrs Charlotte RUCKWOOD BA, PGCE (Key Person QTS, Friday only)

### Kindergarten

Mrs Sam PHILLIPS BEd Hons (Head of Kindergarten, Teacher and Key Person)

Mrs Tracey CURRELL BTEC ND (on maternity leave)

Mrs Mikaila TOBIN BTEC ND (Key Person)

Mrs Sarah HAYES BA Hons (Key Person)

Mrs Iona BOGLE BA Hons, EYTS (Key Person, EYTs)

Mrs Charlotte RUCKWOOD BA, PGCE (Key Person QTS)

Mrs Liz MAYNE NNEB (Thursday only)

### Reception

Mrs Nicola PARKER BEd Hons (Class Teacher, Deputy Head and Head of EYFS)

Mrs Gabrielle PERKINS BEd (Classroom Assistant)

Mrs Liz MAYNE NNEB (Nursery Nurse, Friday only)

### Year One

Mrs Claire CARR BA, PGCE (Class Teacher)

Mrs Janet BUTT NVQ 3 (Classroom Assistant)

### Year Two

Mrs Jo ETHERIDGE BSc Hons (Class Teacher QTS)

Mrs Harriet LOWE BEd Hons (Class Teacher on maternity leave)

Mrs Rachel PRENTICE BSc, Theraplay (Classroom Assistant)

### Extra-curricular

Mr Jonny GOODE (Games/Tennis Coach)

Mrs Miranda GOODE BA (Art Teacher)

Mrs Janet BUTT NVQ 3 (Hockey Coach)

Mr Damian HODGE (P.E. Teacher)

Mrs Natasha HINDMARSH (French Teacher)

Mrs Tracy KING Diploma in Performing Arts (Performing Arts Teacher)

## **Learning support**

Mrs Pauline YERBURY BA Hons, PGCE, OCR (Teacher and Special Educational Needs Co-ordinator)

## **After school care**

Mrs Bhari LONG NVQ 3 (After School Care Leader)

Mrs Cathy POPE NVQ 3 (After School Care Leader)

## **Support staff**

Mrs Katie HISCOTT BTEC ND (Secretary and Admissions)

Mrs Yvonne WEST (General Services Assistant)

Mrs Cathy POPE NVQ 3 (Lunchtime Play Assistant)

Mrs Anna DZIEDZIELA (Cleaner)

Ms Rachel WILLIAMS (Cleaner)

## Pre-Prep Curriculum

Our aim is to give pupils the very best start by providing a full and varied education within a happy, stimulating and secure environment. The Pre-Prep has a warm family atmosphere and we firmly believe that close relationships between parents, staff and children are vital. Each child is nurtured as a unique individual, growing as part of a caring Christian community. The staff at the Pre-Prep are committed to continually assessing and raising standards whilst maintaining the special ethos of the School.

School days are Monday to Friday. Morning School begins at 8.40am but children may arrive from 8.15am. The school day ends at 3.30pm for Reception, Year 1 and 2. Children with Prep age siblings can attend Early Birds from 8.00am and Cuckoo Club until 4.00pm. Flexible sessions are available for Nursery and Kindergarten pupils, including mornings, afternoons and full days. Extra-curricular clubs are available after School for pupils in Years 1 and 2. Breakfast club is available from 7.45am, and after School care is available at an hourly rate until 6.00pm for children in KG to Year 2.

Our small classes enable us to teach individually so that every child can reach his or her academic potential. The children also benefit from additional adult support in each class. Children can spend five years at the Pre-Prep, starting Nursery in the September after their second birthday and moving on to the Prep School in the September after their seventh birthday. When the time comes to move from the Pre-Prep to the Prep School, great care is taken to ensure as seamless a transfer as possible.

On entering the Pre-Prep, in the Nursery, Kindergarten or Reception, children are taught according to the Early Years Foundation Stage for the teaching of under 5s. This curriculum enables each child to make maximum progress towards the Early Learning Goals which are goals set for children to achieve by the time they enter Year 1. The curriculum is presented as the following seven areas of learning which together provide a foundation for later achievement.

- Personal, Social and Emotional Development (Prime area)
- Physical Development (Prime area)
- Communication and Language (Prime area)
- Literacy (Specific area)
- Mathematics (Specific area)
- Understanding the World (Specific area)
- Expressive Arts and Design (Specific area)

The Early Years Foundation Stage is designed to be delivered through play, achieved through a combination of child-initiated and adult-led play depending on the age of the children and their stage of development.

Initially the emphasis is on the three Prime areas of Personal, Social and Emotional Development, Physical Development and Communication and Language but as the children move through the Foundation Stage into Reception, all areas of learning take on equal importance in readiness for KS1.

In Years 1 and 2, all children follow the requirements of the National Curriculum at Key Stage 1 and beyond, in the following subjects:

- English, Maths and Science
- Art, Music and Physical Education
- Computing
- Religious Education
- Design and Technology (DT)
- PSHE
- History and Geography
- French (not National Curriculum)

The curriculum is planned to suit the needs of each individual using a cross-curricular approach to learning, which enables the children to make strong links between each programme of study. It encourages the development of key learning skills to maximise a child's potential throughout their school and adult life. The dedicated team of staff share consistent methods of planning to ensure continuity and progression between classes. Parents are kept up to date with termly plans and are encouraged to share their expertise where possible. Curriculum areas are monitored carefully to audit and improve learning, achievement and progression within each stage of the Pre-Prep.

The Pre-Prep has the benefit of using a wide range of facilities onsite and at the Prep School. These include tennis courts, an indoor swimming pool, sports hall, extensive playing fields and an adventure playground and woodland area specifically tailored for Pre-Prep children. Opportunities to link with the Prep School are also utilised in many other areas of school life.

The Head of the Pre-Prep is Mrs Catherine Winchcombe. Parents are always welcome to talk with her or any of her staff to discuss any aspect of their child's learning and development. Parent consultations are held regularly, and parents are invited on a variety of occasions throughout the year.

# Prep (ages 7-13)

## Teaching staff

### Headmaster

Mr M P DAVIS BEd (Hons)

### Deputy Head

Pastoral - Mr R J LLOYD WILLIAMS BSocSc (History, Subject Leader)

Academic - Mrs H M GRANT BEd (English, Geography)

### Head of Co-Curricular & Logistics

A PARNELL BSc PGCE (Maths, PSHE Subject Leader)

Mrs L BAYNTUN-COWARD MA (Learning Support)

Mrs S BURCHILL (Classroom Assistant Year 3)

Mr M S BRAY BA PGCE (Classics Subject Leader)

Mr S E B COLING BSc PGCE (Science Subject Leader)

Mrs R D CRAIG BA[Ed] (Year 4)

Mrs S COX BSc PGCE (SENCO Learning Support)

Mrs N DANIELS (Classroom Assistant Year 4)

Mrs S DAWES (Art Technician)

Mrs K DYDE BA Dip Lib MCILIP (Librarian)

Mr W ETHERINGTON BSc PGCE (Design Technology Subject Leader)

Mrs R GAIT BA PGCE (Learning Support)

Mrs H HARRIS BMus PGCE (Director of Music)

Miss L M HERN BSc Econ, PGCE (French, Head of Languages Faculty)

Mrs H HOOPER BSc PGCE (Year 3)

Dr E HOWES BA(Hons), MSc, PGCE, PhD Ed (Maths, Computing)

Mr A HUTCHINSON BA PGCE (RS Subject Leader)

Mrs CR JAMES BEd (English)

Mr & Mrs J GOODE BA (House Parents, Outdoor Education, Art)

Mr D S GORDON BA PGCE (Art Subject Leader)

Mrs H HARRIS BMus PGCE (Director of Music)

Mrs S HEARLE BSc (Science Technician)

Mrs H F HOOPER BSc PGCE (Year 3)

Mrs C R JAMES BEd (KS2 English)

Miss V C MANSELL BEd (Year 4)

Mrs R E MARTINDALE BEd (Geography, Head of Girls' Games & Swimming)

Mrs A T OGILVIE BEd (DSL, French, English & Years 5&6 Pastoral Lead)

Mrs A J OVEREYNDER BSc PGCE (Head of Drama)

Mrs D E ROSS BSc PGCE (Science, Head of STEM Faculty)

Mr B W SIM BA PGCE (French, Director of Sport & Head of Sports Faculty)

Miss F STEPHENSON BA PGCE (English, Head of Humanities Faculty)

Mr P M WATT BA PGCE (Maths Subject Leader)

Mr J PANTRY (IT Technician)

## **Support Staff**

### **Headmaster's PA**

Mrs S INGLES

### **Receptionists**

Mrs B PIDGEN

Mrs J ARNEY

### **Hatton House**

Mrs S GRAHAM RGN (Nurse)

Mrs J HANDEL RGN BSc (Nurse)

Miss L HARTLEY BSc (Residential Matron)

### **Catering Manager**

Mr S SMITH Graduate

### **Teaching Assistants**

Mr E COOMBE BSc

(House Tutor)

Miss R POTTER BSc (House Tutor)

Miss M STOELINGA BSc

## Prep Curriculum

The syllabus in each subject is aimed at the requirement of the National Curriculum up to the end of Year 6 but also the Common Entrance and Scholarship examinations at 13+. This latter examination follows the broad outlines of the National Curriculum but deals with material in greater depth and extends the range of topics covered. The majority of pupils leaving at 13+ take the Common Entrance examination but some opt to try scholarship examinations as the entrance route to the senior school of their choice. The schools set these examinations themselves, unlike Common Entrance which is set by the ISEB (Independent Schools Examination Board), and vary in style, difficulty and timing (although some schools are adopting the new ISEB scholarship papers). All of them expect a standard higher than Common Entrance and pupils in the scholarship form will often have extra work set to enable them to cope with these demands.

Every quarter of each term, each pupil's subject grades for effort are noted in their Journal which is taken home and countersigned by parents; boarders' grades are checked by House Parents. This is a helpful indicator of progress and if there are concerns about any subject then either the tutor or subject teacher can be contacted to discuss the matter. The standard of teaching is high at Monkton Prep School. Staff work hard and constantly review what they are doing. As a result, the shape of the curriculum, the order in which topics are taught and the emphasis may change from year to year as staff endeavour to teach in a way that best meets the needs of the pupils in their charge. Nevertheless, a core remains constant. The responsibility for a child's education rests with school and parents.

### National Curriculum Key Stage 2

<b>Year 3 Ages 7-8</b>	32 periods of 40 minutes (Mon to Fri only)
<b>Year 4 Ages 8-9</b>	36 Periods of 40 minutes (Mon to Sat)
<b>Core Subjects</b>	ENGLISH, MATHS & SCIENCE
<b>Extended Subjects</b>	FRENCH, GEOGRAPHY, HISTORY, RELIGIOUS STUDIES, ICT, DESIGN TECHNOLOGY, ART, MUSIC, PE & PSHE (as part of RS syllabus)

English and Maths follow the Literacy and Numeracy Strategies from the National Curriculum. These subjects are setted where appropriate, allowing children to be stretched or helped as necessary. Flexibility is the key, allowing children to change sets as appropriate. Children are classroom based, with one main form teacher, who delivers most subjects in the curriculum. Subjects from ICT to PE are delivered by subject specialists in purpose built rooms.

Testing is a combination of NFER (National Foundation for Educational Research) English and Maths, QCA Optional Tests in English and Maths and internally set papers in the other academic subjects. Testing is carried out in an informal, as "part of the day" method. However they do follow the school exam timetable (see Setting and Streaming for details of form placements).

<b>Year 5 Ages 9-10</b>	40 periods of 40 minutes (Mon to Sat), including Swimming and Study periods 2 preps of 30 minutes each plus learning and reading
<b>Core Subjects</b>	ENGLISH, MATHS & SCIENCE
<b>Extended Subjects</b>	FRENCH, GEOGRAPHY, HISTORY, RELIGIOUS STUDIES, ICT, DESIGN TECHNOLOGY, ART, MUSIC, PE & PSHE

The two forms are currently parallel mixed ability groups setted for Maths and English. Testing is a combination of NFER English and Maths, QCA Optional Tests in English and Maths and internally set papers in the other academic subjects. Exams are more formal and follow the school exam timetable.

<b>Year 6 Ages 10-11</b>	40 periods of 40 minutes (Mon to Sat), including Swimming and Study periods 2 preps of 30 minutes each plus learning and reading
<b>Core Subjects</b>	ENGLISH, MATHS & SCIENCE
<b>Extended Subjects</b>	FRENCH, GEOGRAPHY, HISTORY, RELIGIOUS STUDIES, CLASSICS (introduced to all classes in Year 6), ICT, DESIGN TECHNOLOGY, ART, MUSIC, PE & PSHE

In Year 6, there is one upper form and two parallel lower forms but all are setted for Maths. Some pupils would be expected to sit Scholarships in Year 8.

All subjects are delivered by specialists. Classics is taught to all classes, initially with a balance between language and background. Testing can be by using Key Stage 2 Standard Assessment Tests in English and Maths although this is no longer marked externally. Testing in other subjects is by use of internally set papers. Exams are more formal and follow the school exam timetable.

### National Curriculum Key Stage 3, Common Entrance and Scholarship

<b>Year 7 Ages 11-12</b>	40 periods of 40 minutes (Mon to Sat) including Swimming and Study periods 4 preps of 30 minutes each
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<b>Year 8 Ages 12-13</b>	40 periods of 40 minutes (Mon to Sat) 6 preps of 30 minutes each to be done in the pupil's own time
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Times available at school include "Study Period" time and also after the last period in the day

<b>Core Subjects</b>	ENGLISH*, MATHS* & SCIENCE*
<b>Extended Subjects</b>	FRENCH*, GEOGRAPHY, HISTORY, RELIGIOUS STUDIES, CLASSICS*, DESIGN TECHNOLOGY, ART, MUSIC, PE, PSHE, MANDARIN, SUSTAINABILITY, OUTDOOR EDUCATION & STUDY SKILLS are delivered on as part of a carousel.

Subjects marked \* are examinable at Scholarship and Common Entrance levels.

Year 7 is organised into three streams; 7S (scholarship form) will be expected to be prepared for scholarship in Year 8 and 7M and 7P will be aimed at Common Entrance. The Curriculum is based firmly on Common Entrance requirements, with 7S being expected to complete the Common

Entrance syllabus during Year 7. 7M and 7P are two parallel forms within the Common Entrance band.

Year 8 is divided into three streams; 8S (scholarship form), and 8M and 8P are two parallel forms within the Common Entrance band.

All follow the same timetable allocation except for 8S that has an extra period of Classics. The curriculum is delivered in a way appropriate to the levels of the pupils. All pupils from Years 3 to 8 have one tutor period of 40 minutes every week.

## **Scholarships**

### **Scholarships to Monkton Prep**

The main Academic Scholarships are awarded for entry at age 11 years for pupils of outstanding ability, although interim awards may be given to pupils demonstrating exceptional ability. Other awards are considered in Music, Art, Sport and Drama. Scholarships are awarded on the basis of an examination paper, a reasoning test, an interview and examples of current work. The value of the awards is 5% - 25%. The exams and assessments will take place on Saturday 16<sup>th</sup> January 2016. The entry deadline is Friday 1<sup>st</sup> January 2016.

NB: For information on bursaries and fee remissions please see page 11 of this booklet.

### **Awards gained by Prep School pupils at age 13 years**

The School has a proud record of pupils gaining scholarships and awards to senior schools at age 13 years. The majority of these awards are to Monkton Senior School, but each year there are a number to other well known independent senior schools, including Marlborough, Eton College, St Edward's Oxford, Millfield, Radley, Cheltenham College, Sherborne and Canford. In 2015, 20 awards were gained – 7 Academic, 5 Sport, 1 Music, 2 Drama, 3 Art and 2 All Round. Five of the awards were 'top scholarships'. There were 13 awards to Monkton Senior School.

# Structure of the day

## Mon/Tue/Thurs/Fri

08:15-08:25 Registration/Tutors

**08:35-08:55 Chapel**

09:00-09:40 Lesson 1

09:40-10:20 Lesson 2

**10:20-10:45 Break**

10:45-11:25 Lesson 3

11:25-12:05 Lesson 4

**12:05-13:05 Lunch**

13:10-13:50 Lesson 5

13:30-14:20 Lesson 6

**14:20-14:30 Break**

14:40-15:20 Lesson 7

15:20-16:00 Lesson 8

16:00-16:15 Tutors

**16:15-16:35 Break**

16:35-17:30 Prep/Activities

**17:30 Depart**

## Wednesday

08:15-08:25 Registration/Tutors

**08:35-08:55 Ichthus**

09:15-09:55 Lesson 1

09:55-10:35 Lesson 2

**10:35-10:55 Break**

10:55-11:35 Lesson 3

11:35-12:15 Lesson 4

**12:15 Lunch/singing practice**

**The afternoon is spent in games/matches for Years 5-8 and lessons/ activities for Years 3 & 4**

## Saturday

09:00-09:10 Registration/Tutors

09:15-09:55 Lesson 1

09:55-10:35 Lesson 2

**10:35-10:55 Break**

10:55-11:35 Lesson 3

11:35-12:15 Lesson 4

**12:15 Depart/Matches**

## Termly sports programme

	Boys	Girls
Michaelmas	Rugby/Swimming	Hockey/Swimming
Lent	Hockey/Swimming	Netball/Swimming
Summer	Cricket/Athletics/Tennis/Swimming	
	Cricket/Athletics/Tennis/Swimming	

## Parents who can be consulted

The following parents are available to be consulted in confidence about MONKTON PREP SCHOOL by letter, telephone or email:

**Mr & Mrs J Baker (Parents of a day boy and a day girl)**

**Tel:** 01225 864254

**email:** josandhelibaker@googlemail.com

The Lyns, Turleigh, Bradford on Avon BA15 2HG

**Lt Col & Dr T Burgess (parents of a boy and a girl boarder)**

**Tel:** 02890 426416

**Email:** abigailke@doctors.org.uk

**Mr & Mrs J R Myers (parents of a day boy)**

**Tel:** 01225 833171

**Email:** john@its-a-wonderful-life.com

30 Flatwoods Road, Claverton Down, Bath BA2 7AQ

# Pre-Prep and Prep School term and holiday dates

## Michaelmas Term 2016

**Start:** Tuesday 6 September (Boarders) Wednesday 7 September (Day Pupils)  
**Finish:** Wednesday 14 December (Abbey Carol Service ends 3:15pm)  
**Half Term:** 4.35pm Friday 21 October - 8.00pm Sunday 6 November  
**1st Leave Weekend:** 4.35pm Friday 30 September  
**2nd Leave Weekend:** \*1.15pm Friday 25 November  
\*Please note earlier pick up time

## Lent Term 2017

**Start:** Sunday 8 January (Boarders) Monday 9 January (Day Pupils)  
**Finish:** Friday 24 March (Easter Service ends 12:15pm) (Easter weekend 14-16 April)  
**Half Term:** 4.35pm Friday 10 February – 8.00pm Sunday 19 February  
**1st Leave Weekend:** 4.35pm Friday 27 January  
**2nd Leave Weekend:** 4.35pm Friday 10 March

## Summer Term 2017

**Start:** Tuesday 18 April (Boarders), Wednesday 19 April (Day pupils)  
**Finish:** Saturday 8 July - Prize Giving (10.30am – 12.30pm)  
**Half Term:** 4.35pm Friday 26 May – 8.00pm Sunday 4 June  
**1st Leave Weekend:** 4.35pm Friday 28 April (to include Bank Holiday Monday 1 May)  
**2nd Leave Weekend:** 4.35pm Friday 23 June

### Notes:

- At the beginning of term, boarders are due back by 5.00pm on the day stated
- Day pupils should be at school by 8.15am the following day
- All leave weekends and half terms - boarders are due back between 6.30pm and 8.00pm

# Senior (ages 13-19)

## Teaching Staff

### Principal

Mr C WHEELER BA, Durham; PGCE, Bristol

### Deputy Head

Pastoral - Mr J B MORLEY BA, Durham; PGCE, Leeds

Academic - Mr J E J SIDDEERS MA, PGCE, Cantab

### Director of Welfare:

Mrs R H GARROD BEd, Chelsea College

### Director of Co-Curricular:

Mrs R M GLASGOW BA, Cardiff

### Director of Learning:

Miss V ARMAND-SMITH BSc, London

Mr M B ABINGTON BSc, Brighton

Miss Z ABRAHAMSON BA, Rhodes University SA

Ms K ALDERSON MA (Hons), PGCE (s), Dip SpLD; Dip Psych AMBDA

Mrs H R ALLSOP BA (Hons), PGCE

Mrs E M-L L ARNAUDET Lic, MA, DEA, Sorbonne; PGCE, Leicester

Mrs C BEVAN GRSM (Houseparent of Nutfield House)

Mr G BEVAN MMus, RCM ARCO (Houseparent of Nutfield House)

Mr D BOWDEN BA (Hons), Surrey; PGCE, Bristol (Houseparent of Grove House)

Mrs A BOWDEN BEng (Hons) Liverpool; PGCE (Houseparent of Grove House)

Mr S J CALL BSc, Bath

Mr R C F CAMPBELL MSc, London; BSc (Hons), Newcastle; PGCE, London

Mr P CARTER BA (Hons), Open University

Mr P CATE MA, BA (Hons), Sheffield; CELTA

Miss N CHARANIA BSc (Hons), Exeter

Mr S L CHILLCOTT MEng, Oxon; MSc, Cranfield; PGCE, Bath

Mrs R S CHILLCOTT MA, Oxon; PGCE Surrey

Miss D W CLARK RGN

Mr D COULSON BEng, MEng, Swansea (Houseparent of School House)

Miss E S DAY BA, MRes, Cantab

Mr T J DEWES MA, Cantab; BA, Open University

Miss A FOX MMath Phil, Oxon

Mr J F FULLER BA, Bournemouth

Mr S GENT BSc, Nottingham Trent

Mr A W R GLASGOW BA (Hons), Exeter; PGCE, DIP CON, Bath

Mr J GOODMAN MA, Oxon (Houseparent of Clarendon House)  
 Mrs M GOODMAN (Houseparent of Clarendon House)  
 Mr T F HARDISTY BA, Falmouth  
 Mrs J A HILDRETH MA, RCA; PGCE, Surrey  
 Mrs S HOLBROOK BA (Hons), Bath Spa; DELTA  
 Mrs J HOUSE BA, Kingston; PGCE, East London  
 Rev A HUTCHINSON BA (Hons), PGCE, Glos; BA (Hons), Middlesex (Head of Chaplaincy)  
 Mrs M KOMBERT MA; APC (PATOSS); CELTA  
 Rev T LING BA (Hons), Exeter; Cert Theol, Cantab (Houseparent of Farm House)  
 Mr R MAINWARING MMus; BA (Hons), ALCM  
 Mr P MARAIS BSc, MEd, Stellenbosch  
 Mr A D McPHEE BA, Sheffield; Dip TEFL  
 Mr K MORRIS BA, Liverpool John Moores  
 Mrs L MORRIS BSc (Hons), Reading; PGCE, St Mark and St John  
 Mrs C S MORLEY BEd (Hons), Avery Hill College  
 Mr S PALMER BA, Exeter  
 Mr M PARFITT BA, UWE  
 Mrs J PRING BA, Portsmouth; PGCE, Southampton  
 Miss M RITCHIE BSc, Bath  
 Mr J ROUAN BSc, Wales  
 Mr J P C SERTIN BA, Loughborough (Houseparent of Eddystone House)  
 Mrs S SIDDEERS BA (Hons), Bath Spa  
 Mr D SIXSMITH PhD; MSc; BA (Hons), Cantab;  
 Mrs J A STUART BA, Cantab; PGCE, Bristol; MEd, Open University  
 Mrs A SIXSMITH  
 Mr G THOMPSON MChem, Oxon  
 Mrs S VERCHER Lic, Valencia  
 Mrs H K WILKINSON BA (Hons), PGCE, Huddersfield  
 Mr S WILKINSON BSc (Hons), Keele; PGCE, Bristol  
 Mr P WILSON-LAMBERT BA  
 Mr M WELLS BSc, St Mary's; MSc, Brunel University; PGCE  
 Ms S YUAN BA, SOAS, Beijing Normal University

## Graduate teaching assistants

Mrs S ADAMS  
 Mr T CLARK  
 Mr W CRISP  
 Mr B GLYNN  
 Mr J LEGGETT  
 Mr B MOULE  
 Miss C SNELL  
 Miss M WATSON

## Support staff

**Principal's PA:** Mrs C SLAWSON  
**Deputy Heads' PA:** Mrs T COULSON  
**Registrar:** Mrs I HARTNELL  
**Medical Centre Manager:** Miss D W CLARK RGN  
**Catering Manager:** Mr S BROWN  
**Librarian:** Mrs L WEBB

## Scholarships and awards

Scholarships are awarded on entry to the School for candidates at Year 9 and Year 12. The Principal reserves the right to award up to two Year 10 scholarships at his discretion; no application for this award is required. Scholarships recognise the contribution to school life, which is made by exceptional performers, by raising the aspirations of other pupils, by stimulating greater achievement in their peers and by enabling higher levels of performance in collaborative activities such as music, drama, art and sport. All scholarships awarded are conditional on the continued contribution to the area of school life which is recognized in the award. Moreover, candidates for all awards are expected to achieve satisfactory standards in Common Entrance, GCSEs or A level exams, or other entry tests.

Monkton Senior School seeks to give bursaries to pupils who would otherwise not be able to come to the School. Such bursaries are available for 5-100% of fees, and special consideration is given to the children of clergy and missionaries, in accordance with the School's charitable objectives. Where a bursary and a scholarship are awarded to the same pupil, the scholarship is subsumed into the bursary (assuming this is the larger of the two); the bursary will never be reduced below the level of the original scholarship. Where a bursary has already been awarded, the scholarship will not increase the bursary unless it is greater than the bursary. The top scholarship is not always awarded.

Internal scholarships are offered for pupils moving from Year 11 to 12, and are awarded against the boarding fee.

The table below shows the availability of scholarships:

	Value of awards	Entry Deadline	Date of assessment	Scholarship categories
<b>Year 9 (13+)</b> Candidates must be under the age of 14 years on Sept 1 <sup>st</sup> 2017	<b>£1,000 - £8,000 per annum</b>	<b>1<sup>st</sup> Dec 2016</b>	<b>16<sup>th</sup> - 18<sup>th</sup> Jan 2017</b>	<b>Academic, Art, Drama, DT, Music, Sport</b>
<b>Year 10</b>	<b>£1,000 - £8,000 per annum</b>			<b>At Principal's discretion</b>
<b>Year 12</b> Candidates must be under the age of 17 years on July 1st 2017	<b>£1,000 - £8,000 per annum</b>	<b>1<sup>st</sup> Oct 2016</b>	<b>14<sup>th</sup> – 16<sup>th</sup> Nov 2016</b>	<b>Academic, Art, Drama, DT, Music, Sport</b>

The children of the School's employees are eligible for scholarships and awards. Such scholarships will normally be honorary.

## **Assessment and application details**

### **Academic assessment of all candidates**

Candidates may be required to take a non-verbal reasoning, an interview and a subject-based test.

Candidates for scholarships are always invited to stay overnight for their assessment in the School's boarding accommodation.

**ENTRY FORMS** and further information are available from the Registrar, Monkton Senior School, Bath BA2 7HG; telephone: 01225 721133; email: [admissions@monkton.org.uk](mailto:admissions@monkton.org.uk). The form should be returned, together with a fee of £40 by the closing date stated.

## Senior Curriculum

Throughout the School we want all our pupils to develop lively, enquiring and well-informed minds. Our aim is to excite pupils in their learning environments and, by providing a broad and balanced curriculum, to foster every pupil's educational development. Great emphasis is placed on monitoring pupils' performance and ensuring that they continue to make progress. Excellent examination results underscore the School's commitment to this objective.

It is, though, important to us that success is not measured by exam grades alone. Of course, it is important for pupils to achieve the best grades they can to go on to the further education which is most appropriate for them, but our curriculum ultimately exists to help with the development of the pupils' capabilities. Success must also therefore include an evaluation of pupils' academic resilience, perseverance, ability to be methodical and so on.

Monkton is committed to providing subject matter appropriate for the aptitude of our pupils, and so some will attend Extra English and Mathematics classes as well as specialist one-to-one sessions in our Learning Development department.

Personal Development (PSHE) is a very important part of the Monkton Curriculum. The specific PSHE course comprises weekly lessons from Years 9-10, and a number of specific lessons aimed at the Sixth Form. Speakers from outside the immediate School lead sessions on issues such as citizenship, drugs, varied health issues and personal matters that are likely to arise upon leaving school. Much relevant ground is also covered in lessons right across the curriculum. Our PSHE programme is designed to reflect and reinforce the Christian values of the School. Each young person is recognised as a unique creation with individual characteristics and needs, living within a community of other unique individuals. Through a wide range of activities we aim to help them understand themselves and others better, to develop a healthy self-image and to learn how to build responsible relationships. We seek to help them to make wise and independent decisions about social and personal issues, based on knowledge of the relevant facts, with a strong moral underpinning. Mrs Ros Garrod, Director of Welfare, is an experienced PSHE educator and runs the programme. Sister Dee Clark, who is also in charge of our Medical Centre, and is frequently involved in discussing and helping to meet the medical and emotional needs of the young people, runs the sex education section of the course.

Monkton also takes great care in ensuring that pupils are well informed and thus able to take appropriate decisions about the options post-Monkton, whether that is in higher/further education or into the world of work. The Head of Higher Education and Careers, Miss Victoria Armand-Smith aims to provide pupils with information and advice to assist them in their choices for the future. Working closely with pupils and their tutors, she provides opportunities to think through all aspects of career decision-making from early general interest to the details of a specific career or university course. Relevant literature is available in the Library to supplement all the excellent online resources; together they help students plan the next step of their education following their A Levels.

## Year 9

The Year 9 curriculum at Monkton is notable for the range of subjects included. The curriculum offers genuine breadth to allow pupils the maximum choice of GCSE subjects. Pupils are set for English, Sciences and Mathematics to ensure that all pupils progress at an appropriate rate in these vital subjects. The sciences are taught separately as Physics, Chemistry and Biology, taking full advantage of subject specialist teachers and the superb teaching facilities to develop the distinctive skills acquired through study of each discipline.

Similarly, History, Geography and Religious Studies are taught separately. Most pupils will continue with their study of French and some will choose to continue with Latin, but there is also the opportunity to begin lessons in Spanish and Mandarin. Separate courses in Art, Music and Technology give full expression to pupils' creative skills as well as providing a firm grounding in the techniques needed in later years. In addition, there is a 4 week carousel of lessons involving an outdoor education programme, library and study skills, ICT and computing and a chance to try out rowing.

There are 37 periods (40 minutes each) per week.

The Core comprises of English (4 periods), Mathematics (4), Science (9 – 3 each for Physics, Chemistry and Biology), PSHE (1), RS (1). The Extended Core comprises of Modern and Classical Languages (4), Geography (2), History (2), Art (2), Design Technology (2), Drama (1), Music (1), PE (2) and Carousel (2).

In languages pupils choose two from Latin, French, Spanish, Mandarin, Extra English, Extra Maths and English as a Second Language (ESL). Some pupils choose 3 languages and this subject is taken instead of the carousel.

## Years 10 and 11: National Curriculum Key Stage 4 – GCSE courses

All subjects and option blocks are settled separately. All pupils study English, Mathematics and Science and, in addition, choose one subject from each option block. The School strongly recommends the study of at least one modern foreign language. For most pupils, the courses last for two years and end with GCSE or IGCSE examinations. In addition there are three study periods each week in Year 10 which are designed to begin to model the study periods which the pupils will have in the Sixth Form. The periods are supervised, but pupils are free to choose the work to do.

There are 37 periods (40 minutes each) per week.

Core: English/ESL (5), Mathematics (5), Science (9), PSHE and core RE (2), and Study (3) (Year 10 only)

Options (pupils choose 4, one from each column block): Business Studies, Geography, Latin, Art, Religious Studies, Photography, Music, Physical Education, History, French, Mandarin, Spanish, ESL, Drama, DT, Extra Maths and English. Languages have 4 periods a week in Years 10 and 11, other options have 3 periods in Year 10 and 4 periods in Year 11.

#### Notes:

- (a) There will be four groups for the teaching of English, Mathematics and Science in Years 10 and 11.
- (b) Pupils in the top sets in Mathematics may proceed to work more advanced than GCSE before the end of Year 11.
- (c) It is expected that almost all pupils will take a course in both English and English Literature.
- (d) The Science course contains Biology, Chemistry and Physics and leads to Dual Award for sets 3-4 (and some of set 2). Those pupils in set 1, and some of set 2 are entered for three separate GCSEs ('Triple Award').

### **Years 12 and 13: GCE A Level and BTEC Level 3 courses**

A Level courses – 7 Periods (40 minutes each) per week.

Art  
Biology  
Business Studies  
Chemistry  
Children's Play, Learning and Development BTEC  
Classical Civilisation  
Design Technology (Resistant Materials and 3D Design)  
Drama and Theatre Studies  
Economics  
English Language  
English Literature  
Extended Project Qualification  
French  
Further Mathematics  
Geography  
Government and Politics  
History  
Latin  
Mathematics  
Music  
Music Technology BTEC  
Photography  
Physics  
Physical Education  
Psychology  
Religious Studies  
Spanish  
Textiles  
Theology, Philosophy and Ethics

The School offers an initial free choice of subjects from the list above provided that choices are submitted by 1 December. Most pupils in Year 12 study three subjects and the Extended Project Qualification (EPQ), although a small number study four. Please see the Sixth Form brochure on our website for more details.

#### Notes:

- (a) Entry into Year 12 normally requires a minimum of at least five GCSE grades A\*-C, including a C grade or better in English and Maths, together with an average score of at least 6.0 in all of the GCSE subjects taken. At GCSE, an A\* grade scores 8, an A 7, a B 6, C 5, D 4, and so on. Progression to Year 13 will depend upon a satisfactory performance throughout the year and in the Year 12 examinations in June.
- (b) Entry into Mathematics requires a minimum of an A grade at Higher Tier. Science courses normally require AA at Dual Award or an A grade in the subject to be studied. Languages require at least a B grade at GCSE, and those who do not have an A grade may well find A Level beyond them.
- (c) Those choosing Further Mathematics must take Mathematics in Year 12 and Further Mathematics in Year 13 and will be expected to achieve a good A\* at GCSE Mathematics.
- (d) It may be possible for some pupils to complete four full A Level subjects, and those choosing Mathematics and Further Mathematics would be encouraged to do this. Pupils should consult their tutor and the Deputy Head (Academic).
- (e) Pupils are normally expected to attain at least D grades in Year 12 courses for entry into Year 13.
- (f) Monkton Lectures are provided by visiting speakers once a fortnight. All members of Years 12 and 13 attend. The range of subjects covered is as wide as can be arranged.
- (g) Provision is normally made for retaking GCSE in English and Mathematics. If a student fails to obtain a grade C or better in GCSE Mathematics or English, a retake is recommended.

## Learning Development Department

The Department forms a base from which information on students with specific learning difficulties is supplied to teaching staff and examination boards; it provides support for individual students and maintains links with specialists should further assessment be required. It is important that students with specific learning difficulties are identified early in their school careers, so that relevant support can be given and so that the students' self-esteem does not suffer.

Some students arrive at Monkton with Educational Psychologists' reports, which are helpful in pinpointing particular strengths and weaknesses. To further identify where these exist, literacy screening is carried out across the board at the beginning of Year 9. As a result, some students are monitored more closely. Where further investigation is required, the Special Educational Needs (SEN) Coordinator is qualified to conduct a full educational assessment. A written report, including recommendations is sent to parents for discussion. Occasionally, referrals are made to an Educational Psychologist, Speech and Language Therapist, a Neuro-Development Therapist or a Behavioural Optometrist. These may result in follow-up therapy, some of which takes place in the department.

Information on individual students with specific learning difficulties is available to all teaching staff on the School database. The SEN Coordinator circulates a Special Needs Information Pack to tutors and teaching staff. It contains information and advice on teaching methods for pupils with a variety of specific learning difficulties.

Specialist support for pupils on the SEN Register may take the following forms:

- Withdrawal from mainstream classes for individual, paired or small group support.
- Exam access arrangements (for both School and public exams), as appropriate.

Support sessions take place in the Learning Development Department with two qualified specialist teaching staff. The aim of the department is to provide sympathetic, effective support in order to produce independent learners and to use the opportunities provided by one-to-one teaching to encourage pupils and build self-esteem.

Pupils generally attend one session of 40 minutes a week. This may be at 8.00am or students may be withdrawn from a variety of different lessons, but never those which form part of the National Curriculum or from Sports sessions. Pupils may continue with support for as long as necessary, however passes in GCSE English and Maths are often the target and end result.

Learning Support IEPs are established according to pupils' needs and style of learning and may include reading and writing skills, touch typing, curriculum and coursework support, personal organisation and study skills.

## Monktonians gaining university places in 2016

Aberystwyth	Geography
Aberystwyth	Politics and Military History
Anglia Ruskin	Ophthalmic Dispensing
Aston	Intl Business and Spanish
Aston	Engineering (f)
Bangor	Psychology
Bath Spa	Criminology / Sociology
BIMM	Professional Musicianship
BIMM	Professional Musicianship
Birmingham	Medicine
Bournemouth	Psychology
Bristol	Geography
Cambridge	Classics
Cambridge	Maths
Cardiff	Music
Cardiff	Economics / Philosophy
Cardiff	Geography
Cardiff	International Relations
Cardiff	Physiotherapy
Cardiff Met	Sports Dev
Durham	Chemistry
East Anglia	Law
Edinburgh	Economics and Social History
Exeter	Maths
Exeter	Combined Honours
Exeter	Economics
Exeter	Economics
Keele	Law
Kent	Biomedical Sciences
Kings	Nursing
Kingston	Illustration Animation
Kingston	Photography
Lancaster	Biology / Psychology
Lancaster	Mechatronics
Leeds Beckett	Surveying

Manchester	History of Art
Oxford	Mechanical Engineering
Oxford	Chemistry
Oxford	Earth Sciences
Oxford Brookes	Geography
Plymouth	Marine Biology
Plymouth	Psychology
Portsmouth	Dental Nursing
RAU	International Business Management
RAU	Rural Land Management
RAU	Agriculture
Reading	Construction Management and Surveying
Reading	Psychology
Reading	Real Estate
Reading	Business Management
Reading	English Language
Reading	Geography
Sheffield	Biology
Sheffield	Architecture
Southampton	French and Spanish
Sussex	International Development
Sussex	Chemistry
Sussex	Anthropology
Sussex	American Studies and English
Sussex	Media and Communications
Swansea	Biomedical Sciences
UCL	Linguistics
Uni of Arts London	Fashion and Branding
Uni of Wales	Sports Management
Warwick	Law
Warwick	Accounting and Finance
Westminster	Business
Worcester	Biochemistry

## GCSE examination results 2016

	Total Entry	A*	A	B	C	D	E	F	Grade s %A*/ A	Grade s %A*/A B	Grad es %A*/ ABC
English Literature	71	22	27	18	4				69	94.4	100
English Language	71	29	26	15	0	1			77.5	98.6	98.6
ESL	9	2	4	2	1				66.7	88.9	100
Mathematics	81	36	22	19	4				71.6	95.1	100
Further Maths	19	14	5						100	100	100
Biology	38	22	14	2					94.7	100	100
Chemistry	37	28	8	1					97.3	100	100
Physics	38	27	11						100	100	100
Science D/A	82	15	31	19	12	2	1		58.5	81.7	96.3
Art	23	11	7	4	1				78.5	95.7	100.0
Business Studies	31	3	6	17	5				29.0	83.9	100
Chinese	6	4	2						100	100	100
Design Technology	14	0	4	7	3				28.6	78.6	100
Drama	15	4	6	3	2				66.7	86.7	100
French	40	20	7	8	5				67.5	87.5	100
Geography	49	21	14	12	1	0	1		71.4	95.9	98
History	55	19	17	11	6	2			65.5	85.5	96.4
Japanese	2	2							100	100	100
Latin	7	6	1						100	100	100
Mandarin	6	2	2	2					66.7	100	100
Music	10	2	5	3					70	100	100
Photography	13	5	3	3	2				61.5	84.6	100
Physical Education	20	1	4	9	5	1			25	70	95
Russian	2	2							100	100	100
RS (HALF GCSE)	35.5	14	12	7	1.5	1			73.2	93	97.2
Spanish	18	4	3	7	2	2			38.9	77.8	88.9
<b>Total candidates</b>	<b>828</b>	<b>329</b>	<b>255</b>	<b>176</b>	<b>56</b>	<b>10</b>	<b>2</b>		<b>70.5</b>	<b>91.8</b>	<b>98.6</b>

## Advanced Level examination results 2016

	Entries	A*	A	B	C	D	E	U	% A*/A/B	% Pass
Arabic	1	1							100.0	100.0
Art	14	5	1	7	1				92.9	100.0
Biology	20	0	6	4	5	4	0	1	50.0	95.0
Business Studies	10	0	1	2	6	1			30.0	100.0
Chemistry	13	2	5	5	0	0	1		92.3	100.0
Chinese	5	0	4	1					100.0	100.0
Classics	3	0	0	1	2				33.3	100.0
DT	9	0	4	5					100.0	100.0
Economics	15	0	5	7	2	1			80.0	100.0
English Language	17	0	1	11	4	1			70.6	100.0
English Literature	7	2	0	2	3				57.1	100.0
French	5	2	1	2					100.0	100.0
Further Maths	5	2	2	1					100.0	100.0
Geography	22	1	5	6	9	1			54.5	100.0
History	8	0	0	3	4	1			37.5	100.0
Latin	2	1	1						100.0	100.0
Mathematics	34	9	8	9	1	5	2		76.5	100.0
Music	3	0	0	1	2				33.3	100.0
Photography	5	1	0	1	3				40.0	100.0
Physics	12	1	4	5	1	0	1		83.3	100.0
Psychology	6	0	1	4	0	1			83.3	100.0
Russian	1	1							100.0	100.0
Spanish	5	0	3	2					100.0	100.0
Sport Studies	3	0	0	1	0	2			33.3	100.0
Theatre Studies	4	0	2	2					100.0	100.0
Total	229	28	54	82	43	17	4	1	71.6	99.6

# School Sport

## For Senior School pupils:

- (a) PE is a compulsory subject from their entry to School until the end of Year 9.
- (b) Games are compulsory for all including Year 13.
- (c) Each pupil spends at least 3 hours in physical activity in any week.
- (d) Academic PE is offered at GCSE level for Years 10 and 11, and A Level for Years 12 and 13.
- (e) The majority of pupils will represent a School team whilst they are at Monkton. School matches are normally played Saturday afternoon and mid-week. Pupils are expected to play if selected and show pride in representing the School.
- (f) Pupils are encouraged to participate in sport outside of School and extensive School/club links have been established.
- (g) Opportunities are provided for pupils to participate at 'their level'. This ranges from recreational, inter-house and activities through to School team and representative levels (District, County and National)

## Sports programme

The major sport in the Michaelmas Term for the girls is Hockey. In the Lent Term, girls have a choice between Netball and Rowing. In the Summer Term, girls choose between Tennis and Rowing (girls who choose Rowing do it for two terms). There is an extended choice available in Year 12, to include Gym, Swimming, Fitness, Badminton and other activities but the major game(s) take(s) priority. In Year 13, girls have an open choice.

The major sport in the Michaelmas Term for boys is Rugby Union. In the Lent Term, boys have the choice between Hockey and Rowing. In the Summer Term, boys choose between Cricket and Rowing (boys who choose Rowing do it for two terms). There is an extended choice available in Year 12 to include Squash, Badminton and Football among others but the major game(s) take(s) priority. In Year 13, boys have an open choice.

# Senior School term and holiday dates

## Michaelmas Term 2016

<b>Start:</b>	Sunday 4 September*
<b>Finish:</b>	Wednesday 14 December
<b>Half Term:</b>	4.00pm Friday 21 October – 9.15pm Sunday 6 November
<b>Leave Weekends:</b>	4.00pm Friday 30 September – 9.15pm Sunday 2 October (voluntary) 1.00pm Friday 25 November – 9.15pm Sunday 27 November (compulsory)

*\* Monkton Prep and Pre-Prep School return on Wednesday 9 September, please refer to separate MPPS term dates.*

**Notes:** Boarding Houses open 3.00pm Saturday 5 September for overseas pupils who are not new to the School. Pupils may leave from 3.30pm on Wednesday 16 December but may stay until 10.00am on Thursday 17 December if travel plans dictate.

## Lent Term 2017

<b>Start:</b>	Sunday 10 January
<b>Finish:</b>	Friday 18 March
<b>Half Term:</b>	4.00pm Friday 10 February – 9.15pm Sunday 19 February
<b>Leave Weekend:</b>	4.00pm Friday 27 January – 9.15pm Sunday 29 January (voluntary)

**Notes:** Boarding Houses open 9.00am Sunday 10 January for those returning from overseas. Pupils may only leave from 1.00pm on Friday 18 March.

## Summer Term 2017

<b>Start:</b>	*Tuesday 18 April
<b>Finish:</b>	Friday 7 July
<b>Half Term:</b>	4.00pm Friday 26 May – 9.15pm Sunday 4 June
<b>Leave Weekends:</b>	4.00pm Friday 28 April - 9.15pm Monday 1 May (voluntary) Saturday 24 June– 9.15pm Monday 26 June

**Notes:** \* Boarders are expected back on Tuesday 18 April and Houses will be open from 9.00am for those returning from overseas. Lessons begin on Wednesday 19 April.

Term ends on Saturday 24 June for Years 11 and 13 only. Other pupils may leave from 1.00pm on Friday 7 July

## Parents who can be consulted

The following parents are available to be consulted in confidence about Monkton Senior.

### **Mr & Mrs P Bitature (parents of a recent boy boarder)**

Tel: 00 256 41344149

Email: Patrick@simbatelecom.com

Plot 9, Malcolm X Avenue, Kololo, Kampala PO Box 9421, Uganda

### **Cdr & Mrs J Boddington (parents of two current girl boarders)**

Tel: 07941 414574/01249 750052

Email: jbods@onetel.com

### **Mr & Mrs A Farley (parents of a boy boarder)**

Tel: 01722 326518

Email: adfarley@hotmail.com

Riversfield, 159 Lower Road, Bemerton, Salisbury, SP2 9NL

### **Mr & Mrs B Lam (parents of a recent boy and a recent girl boarder)**

Tel: 00 852 2540 8000

Email: shirley\_CW\_Lam@manulifeam.com

2703B Parkway Court, 4 Park Road, Hong Kong PRC

### **Dr & Mrs J Moss (parents of a recent boy and a girl boarder)**

Tel: 00 254 722 806789

Email: moss@africaonline.co.ke

### **Mr & Mrs A Wiley (parents of two recent boy boarders and a current boy boarder)**

Tel: 01749 812108

Email: wiley\_family@btinternet.com

Granary Barn, Townsend, Shepton Montague, Somerset, BA9 8JN

### **Dr M Wittver & Mrs S Bubeck-Wittver (parents of a recent boy boarder)**

Tel: 00 49 711 853031

Email: k.m.wittwer@gmx.de

Guenewaldstrasse 30, D-70192 Stuttgart, Germany

# Contact details

## Pre-Prep

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Bath

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## Prep

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## Senior

Monkton Senior School

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